

Appendix 1 Conditions from the Premises Licence

1. Security fencing will be present in areas where straying is likely and around most of the site
2. The Premises Licence Holder and/or event organiser shall carry out an event risk assessment and develop a robust security and separate stewarding operation plan which shall include a deployment plan and crowd management plan.
3. The security plan shall include numbers of SIA registered security personnel which shall be deployed and the tasks/locations they will be working at throughout the event, with sufficient numbers to deal with any potential crime and disorder issues. The ratio of appropriately qualified SIA shall be set at 1:100 unless otherwise agreed with Avon and Somerset Constabulary but at no time shall it fall below the ratio of 1:200
4. Plans shall be drawn up to identify the number of paid and unpaid stewards to be deployed at **each** event and the tasks/locations they will be working at throughout each event.
5. Door supervisors who have been approved by the Security Industry Authority shall be used to vet customers and maintain public order.
6. The Premises Licence Holder shall put measures in place to ensure that the following details for each door supervisor are contemporaneously entered into an electronic or bound register kept for that purpose:

Full name,

Date of birth

Address

Contact telephone numbers

SIA Certificate number and or badge number, or registration number of any accreditation scheme recognised by the Licensing Authority (including expiry date of that registration or accreditation),

Commencement date and time of performing duties at the premises.

The time they completed their duty.

The full details of any agency through which they have been allocated to work at the premises if appropriate.

7. The register containing the door supervisors details in condition 10 above shall be kept at the premises and shall be so maintained as to enable an authorised officer of the Licensing Authority or Police to establish the particulars of all door stewards engaged at the premises during **each** event. This record shall also be made available for inspection by an authorised officer of the Licensing Authority or Police and shall be retained for period of not less than 6 months.
8. The Premises Licence Holder shall either ensure, or put measures in place to ensure that all door supervisors on duty at the premises wear a current identification badge, issued by the Security Industry Authority or any

accreditation scheme recognised by the Licensing Authority, in a conspicuous position to the front of their upper body or arm.

9. The Premises Licence Holder and/or event organiser put measures in place to ensure that an incident log book is completed throughout the duration of **each** event. All entries must include day/date/time, name of person who has made an entry and ID number /badge number, the issue/occurrence, the location, who attended and how managed, the outcome and if handed over, any medical treatment, emergency service attendance. Such a log book should be either an electronic or bound ledger without pages torn or removed. The ledger **MUST** be legible, available for view by any responsible authority on request and have adequate entries to demonstrate all incidents, daily / emergency meetings, complaints, crimes reported, steward or SIA issues. This log book must be retained on site at all times throughout the duration of **each** event and be made available for inspection at the request of any responsible authority and shall be retained for a period of no less than 6 months after **each** event.
10. An additional Security Log Book will be completed by security throughout the duration of **each** event including the build-up and break down stage. All entries must include day/date/time, name of who has made an entry and ID number/SIA badge number, the issue/occurrence, the location, who attended and how managed, the outcome and if handed over, any medical treatment and whether there was any emergency service attendance. Such a log book should be either an electronic or a bound ledger without pages torn or removed. The ledger **MUST** be legible, available for view by any RA on request and have adequate entries to demonstrate all incidents, meetings, complaints, crimes reported, steward or SIA issues etc. This log book must be retained on site at all times throughout the duration of **each** event and be made available for inspection at the request of any RA and shall be retained for a period of no less than 3 months after **each** event

Drugs

11. The Premises Licence Holder shall either ensure, or put measures in place to ensure that there is a policy within the ESMP and on the ticketing advice regarding the possession, use or sale of Nitrous Oxide and/or other drugs or psychoactive substances. If anyone is found in possession of, or concerned in the supply of Nitrous Oxide, drugs or psychoactive substances the premises licence holder or nominated person may refuse entry or eject the individual/s from the event as per the Eviction Policy and Terms and Conditions of Entry.
12. The Premises Licence Holder and/or event organiser shall ensure that all persons are made aware of the drugs policy and that it shall be adhered to at all times throughout the duration of **each** event and the build-up and dismantling stages of **each** event.
13. The Premises Licence Holder and/or event organiser shall ensure that prominent and durable/locked amnesty bins are provided which are secured firmly to the ground and adequate prominent and durable signage shall be displayed outlining conditions of entry. Any signage shall be of at least A2 in size and shall remain in place throughout **each** event.

14. The Premises Licence Holder shall either ensure that, or put measures in place to ensure that arrangements are in place so that drugs are secured and/or collected by Avon and Somerset Constabulary at regular intervals throughout **each** event and no later than **24 hour intervals**. Measures shall be put in place should Avon and Somerset Constabulary not be available to collect the drugs, that they will be held securely onsite until the end of **each** event period or alternative arrangements are agreed.
15. The Premises Licence Holder shall, or put measures in place to define behaviours likely to invoke an eviction (including but not limited to causing a disturbance, displaying anti-social behaviour, entry without a valid ticket, drug dealing, unauthorised selling) under the Evictions Policy, as part of the ESMP. This policy will also include details on the process for removing persons from the event site by the event security staff as expediently as possible, duty of care procedures, onward travel arrangements for evictees, and where necessary handing persons over to Police.
16. The evictions policy shall outline the evictions procedure, location of evictions, completion of forms and notification to the police.

Searching

17. The Premises Licence Holder and/or event organiser shall ensure that a documented Search Policy is implemented at the premises, which will form part of the ESMP. Staff training is to be given to all persons who will be responsible for searching members of the public in the correct procedures. Records of training shall be an electronic record or a bound ledger without pages torn or removed throughout the duration of **each** event and shall be kept for no less than 6 months after **each** event. All documentation shall be produced to an authorised officer of the Licensing Authority or a representative of Avon and Somerset Constabulary upon request.
18. Terms and Conditions of Entry including a list of prohibited and/or contraband items shall be set by the Premises Licence Holder and advertised in advance using the methods outlined in the ESMP.
19. The Premises Licence Holder and/or event organiser shall ensure that prominent and durable notices are displayed at the entrance of all areas within the event outlining the searching procedures and the terms and conditions of entry. These notices shall be clearly legible and shall be no smaller than A2 in size. These notices shall remain in place throughout the duration of **each** event.
20. The Premises Licence Holder and/or event organiser shall ensure that all drinks containing alcohol are removed from persons leaving the premises.
21. The Premises Licence Holder and/or event organiser shall put measures in place to ensure that no members of the public carrying open or sealed alcoholic beverages are admitted to the premises.

Prevention of Public Nuisance

22. Noise levels from the operation of the event during the operating hours of 09:00 and 23:00 shall not exceed 55dB LAeq (15 minutes) when measured 1 metre from the facade of any noise sensitive property (such properties to be agreed with the Environmental Protection team prior to the **Annual** Event).
23. Noise levels from the operation of the event during the operating hours of 23:00 and 24:00 shall not exceed 50dB LAeq (15 minutes) when measured 1 metre away from the facade of any noise sensitive property.
24. Noise levels from the operation of the festival during the operating hours of 00:00 and 09:00 shall not exceed 45dB LAeq (15 minutes) when measured 1 metre away from the facade of any noise sensitive property.
25. Low frequency noise levels in the 63Hz and 125Hz octave frequency bands shall not exceed 75dB Leq (15 minutes) during the operating hours of 09:00 and 23:00.
26. Low frequency noise levels in the 63Hz and 125Hz octave bands shall not exceed 70dB Leq (15 minutes) during the operating hours of 23:00 and 24:00.
27. Low frequency noise levels in the 63Hz and 125Hz octave bands shall not exceed 65dB Leq (15 minutes) during the operating hours of 00:00 and 09:00.
28. The Premises Licence Holder shall ensure that suitably qualified, competent and experienced Noise Control Consultant shall be appointed, for **each Annual** Event, to ensure that during the operating time for each venue, the sound levels are controlled appropriately, in line with the Licence Conditions. The venues and sound systems on the Licensed Site shall be managed and operated in a responsible manner at all times.
29. The Premises Licence Holder shall ensure that the Noise Control Consultant will produce, for each **Annual** Event, a Noise Management Strategy (NMS). The NMS must then be implemented, in all material matters, for that **Annual** Event.
30. The final version of the NMS must then be submitted to the Council and other relevant agencies, for comment, at least 28 days prior to the proposed **Annual** Event.
31. The Premises Licence Holder shall ensure that a suitably experienced Production Manager will be appointed for **each** event. The Premises Licence Holder shall ensure that measures are in place for the Production Manager will work closely with the Noise Control Consultant to ensure that any venues at the **Annual** Event are managed in accordance with these Conditions and with the NMS.

32. The Premises Licence Holder shall ensure that suitably experienced and competent sound engineers are present at the sound control position, for the duration of the operating times, at each of the venues, for **each Annual** Event.
33. Noise levels will be monitored at the noise sensitive locations cited in Condition 3, both in relation to the noise limits set out in Conditions 1 - 6 (inclusive) and the subjective impact of that noise. The noise sensitive locations will be agreed with the Environmental Protection team before **each Annual** Event and included in the NMS. The results of the noise monitoring shall be forwarded to the Environmental Protection team within 28 days after the close of the event.
34. Should the noise limits set out in Conditions 1 – 6 (inclusive) be exceeded or the subjective impact of the noise be such as to cause a nuisance or unreasonable disturbance, then the Premises Licence Holder shall ensure that measures are in place for this shall be reported back to the Production Manager immediately.
35. The Premises Licence Holder shall ensure that measures are in place for the Production Manager to identify the source of any noise which exceeds the relevant limit, causes a nuisance or unreasonable disturbance and shall correct the situation within 15 minutes of the initial notification.
36. Licensee will provide a point of contact to the Council for the duration of **each Annual** Event by nominating a named person and telephone number. Licensee will provide a hot line telephone number, for the duration of **each Annual** Event, to enable local residents to contact the Licensee with any queries or concerns. The Licensee will ensure that there are an adequate number of lines to the site and that such lines are adequately staffed so that the said local residents can receive a response to their call within a reasonable times.